

Meeting Notes

April 18, 2019 10:00 am
(Updated April 24, 2019, shown in italics)

Meeting Attendees:

Russ Thompson, Assistant City Manager
Chris Blunk, Director of Public Works
David Damueller, Sr Civil Engineer

Marie Hoch, Hamilton HOA
Nancy Kawata, Hamilton HOA

Meeting Location: Baget Conference Room, City Admin Building

Minutes By: R Thompson

Notes:

1. Annual report is needed regarding CFD funds. City to discuss with Finance Dept. and see that a simple report is generated in the Fall of each year. Exact date to be determined.
2. Written CFD performance standards are needed.
3. San Pablo Subdivision perimeter walls have tiles missing. CFD crew to investigate and reapply tiles which may be on-hand already at the Corp Yard.
4. Existing stumps from CFD crew removal of certain trees need to be removed. It was agreed that the stumps will be removed at the same time as the balance of the needed tree removal work is performed.
5. Main Gate Entry Arch was reconstructed at some point, and the HOA asserts that it was turned over to the CFD for on-going maintenance. *HOA has provided documentation of the transfer and acceptance by the CFD for on-going maintenance – city staff is currently reviewing these documents.*
6. Walls at the sewer pump station are owned by the property owner (NSD). They are responsible for trees and walls fronting their site.
7. City staff wants to come up with a plan that is fair and avoids a contentious situation between the HOA, CFD, and City. That is in the best interest of the residents of Hamilton.
8. Attendees agreed a long-term solution is needed that clearly works well into the future.
9. The City has not provided a warranty of the walls or entry structures, and could only do so by action of the City Council. Staff cannot create “past practice” or obligate the City to take on unfunded obligation.
10. Questions were raised about the City using CFD funds to address a levee lawsuit many years ago. The details of the lawsuit, and the extent of the funds used were not know by those in attendance. RT to discuss with Finance to see if records exist to characterize the extent of the funds impacted.

11. It was agreed there are some trees maintained by the CFD that have damaged sidewalks. Discussion ensued about the current citywide effort to identify and repair damaged sidewalks by the appropriate parties. In most cases the fronting property owner is responsible per the State Streets and Highways Code, and City Municipal Code.
12. HOA preference for wall repairs would be to have a licensed contractor perform the needed repairs and on-going maintenance to ensure uniformity and ensure completion. Discussion ensued about the concerns of having individual property owners hire contractors to make repairs on a piecemeal basis.
13. Traditions neighborhood likely has the most repairs to be performed.
14. Hamilton Park HOA is responsible for their perimeter walls per their CC&Rs.
15. Details are needed on the Hideaway Subdivision on CFD payment (or not) and L&LD payments, scope of work included.
16. May 13, 2019 set for follow-up sub-committee meeting.
17. *Community Workshop meeting tentatively scheduled for May 15 at 6:30 pm, Hamilton Community Center (to be confirmed).*
18. *City staff will flag the trees anticipated to be removed with colored ribbon in advance of the May 15, 2019 community meeting.*